

IRYNA TEMIROVA

CONTACT



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PROFILE

Experienced financial professional with over 30 years of expertise in accounting, finance, and banking management. Skilled in planning and organizing financial activities, drafting and monitoring budgets, and managing cash flow for diverse companies. Proficient in accounting management, audit coordination, and tax compliance. Proven ability to consolidate financial data and conduct internal audits for financial integrity. Adept at working with banks to secure loans and handling large volumes of information efficiently.

SKILLS

Financial planning and organization

Budget drafting and monitoring

Accounts receivable and payable

management, including analysis and control

Group cash flow management

Accounting management and coordination with audit firms

Internal audit implementation for financial integrity

Software proficiency: Word, Excel, Client-Bank, 1C Enterprise 7.7, 1C Accounting 8.2, 8.3, ZUP, Bukh Corp.

WORK EXPERIENCE

Financial Director

OK New Zir LLC

2004-2022

Planned and organized the financial activities of the company.

Created and monitored the company budget.

Generated and analyzed accounts receivable and payable reports, ensuring timely repayment.

Compiled and maintained payment registers, and categorized transactions for cash flow analysis.

Managed cash flow across multiple company entities within a group. Supervised daily operational cash and non-cash transactions, and allocated funds based on company requirements.

Oversaw accounting processes and collaborated with audit firms for financial compliance.

Managed and coordinated accounting and tax reporting activities. Conducted management accounting and consolidated data from multiple entities into unified cash flow reports.

Performed internal audits to ensure financial integrity.

Demonstrated proficiency in accounting principles and tax regulations. Engaged with financial institutions to secure loans.

Efficiently handled large volumes of financial information

EDUCATION

Kyiv State Economic University

Finance and credit, program - banking management. Qualification: Master of

Business Administration.

1992-1997

Essential Food

Hygiene. 2024

Certificate of:

COSHH Awareness

Fire awareness in a workplace

Level 2 Allergy awareness

Level 2 Food Hygiene and

Safety (catering)

Level 2 HACCP

Level 2 Health and safety

Chief Accountant. Financial Controller

LLC "NPMC "Excimer"

1999-2004

Organized accounting for the economic and financial activities, as well as document flow.

Ensured accurate reflection of all business transactions in the accounting records and maintained proper documentation procedures for the submission of primary documents.

Monitored the utilization of material and financial resources, and safeguarded the company's assets.

Compiled and submitted financial and tax reports within specified deadlines. Processed payroll for company employees and maintained records of fixed assets.

Handled supplier payments through the client-banking system. Organized and monitored settlements with counterparts.

LANGUAGES

English

Ukrainian

Russian