



Svitlana Vovkunenka

PROFESSIONAL SUMMARY

Hardworking and passionate job seeker with strong organizational skills eager to secure entry-level [Job Title] position. Ready to help team achieve company goals. To seek and maintain full-time position that offers professional challenges utilizing interpersonal skills, excellent time management and problem-solving skills.

WORK HISTORY

Housekeeper 05/2022 - Current
Holiday Inn Maidstone - Tonbridge, Wrotham Heath

- Maintained clean, safe environments for guests and staff, strictly following infection control policies.
- Serviced bathrooms with fresh supplies and regular cleaning.
- Interacted positively and professionally with residents, maintaining excellent service standards.

Barista 08/2021 - 12/2021
Vadim Nachev - Odessa, Ukraine

- Managed peak cafe hours effectively, creating and delivering drinks swiftly to maintain efficient service.
- Constantly expanded personal knowledge of coffee styles and varieties, providing knowledgeable customer guidance.
- Produced high-volume coffee orders quickly and accurately, meeting customer demand.
- Made and served high-volume beverages with speed, quality and consistency, thriving in fast-paced cafe environments.
- Prepared and served hot and cold beverages promptly, maintaining temperature, quality and presentation.

Waitress 05/2021 - 08/2021
Restaurant «More» - Odessa, Ukraine

- Provided friendly, courteous service, maximising positive customer satisfaction ratings.
- Served meals and drinks with professionalism and skill, maintaining high presentation and quality standards.
- Kept guest tables neat and tidy by regularly clearing away dirty dishes, used glasses and wiping down surfaces.

Barista 12/2019 - 04/2021
Cafe «Kofevary» - Odessa, Ukraine

- Managed peak cafe hours effectively, creating and delivering drinks swiftly to maintain efficient service.
- Constantly expanded personal knowledge of coffee styles and varieties, providing knowledgeable customer guidance.

CONTACT

- Badgers Rise, Tonbridge, St Mary's Platt TN158NA
- 7365115665
- vovkunenkosvetlana0109@gmail.com
- 01/09/2001
- Ukrainian

SKILLS

- Dusting
- Polishing surfaces
- Cash handling
- Chemical cleaning
- Window cleaning
- Mopping and buffing floors
- Hospitality background
- Vacuuming
- Room tidying
- Customer-orientated
- Organised and efficient

LANGUAGES

Ukrainian, Russian Native

English B2
Upper intermediate

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- Made and served high-volume beverages with speed, quality and consistency, thriving in fast-paced cafe environments.
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EDUCATION

A-Levels: Pharmacy, 09/2018

National Medical University – Odessa, Ukraine